



CHARGING AND REMISSIONS POLICY

ADOPTED DATE: January 2021

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS CHARGES AND REMISSIONS

INTRODUCTION

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.
2. The Governing Body aims to promote and provide such activities both as a part of broad and balanced curriculum for the pupils of the school and as additional optional activities.

CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

3. School Journeys in School Hours

The board and lodging element of the following residential activities deemed to take place within school hours:

The annual journey to Kingswood residential Centre for year 5 and 6 pupils.

4. Activities outside of school hours

The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours:

Lunch time or after school clubs, performances and activities for pupils for which a charge is made e.g. school play, discos.

5. Instrumental Music Tuition

The cost to the pupil for providing the following individual instrumental tuition:

None at present.

Resources are delegated to the Governing Body by the Local Authority for instrumental tuition. The Governing Body has the right to make a charge to parents for all or party of the cost providing such tuition. Charges will not exceed the cost to the school of such tuition. Charges will not be made for music tuition in the following circumstances:

Where a pupil is in receipt of (or registered for) free school meals the nationally agreed criteria for which the family is in receipt of:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

Current legislation allows pupils to be charged for instrumental music tuition so long as a teaching group does not exceed 4 pupils. A charge may not be levied where the tuition is provided as part of a recognised external examination course within the school's curriculum.

The decision about charges for instrumental music tuition will be reviewed annually and parents informed.

6. Materials, Instruments etc.

The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities:

Recorders, recorder books, art aprons etc.

The Governing Body may charge for materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

7. General

- I. The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.
- II. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Remissions

8. Where the parents of pupil are in receipt of:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

The Governing Body may remit part of the cost of board and lodgings for any residential activity that it organises for the pupil if the activity is deemed to take place within the school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

In other circumstances, there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. Authorisation if remission will be made by the Headteacher in consultation with Chairman of Governors and the finance committee.

REVIEW DATE: January 2023