



Home learning policy

Home learning lead: A Scott (DHT)

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Rationale

COVID 19 has changed how schools provide learning. Due to quarantine procedures, it is probable that groups of children will have to isolate at home at different points in the school year. This policy is to ensure there is a smooth transition between school learning and home learning in the event of this happening.

Aim

This policy to make sure all staff are clear on how home learning will take place in the event of classes / the school having to isolate.

Remote learning for pupils in the event of year group / school closure

As set out in the school risk assessment, classes will operate in distinct 'bubbles'. This is to prevent the spread of COVID 19 in the event of an outbreak. *If a class needs to isolate the school will provide iPads for these children to use at home for the 14 day period of quarantine.*

- Pupils will be provided with work to carry on what they have been learning and, in extended periods, to progress through new topics. This is to be done through Showbie. This will include input from teachers that is recorded so pupils can access on demand. Links to Oak Academy could be made available if relevant.
- Teachers will provide regular feedback via Showbie and Class Dojo to engage learners and assist learning.
- The expectation is that pupils will work for the equivalent of the length of the school day or for as long as they have the support they need at home available to them.
- If possible, teachers should hold live feedback sessions to address misconceptions and support pupils. This could be via Teams, Showbie or Zoom.
- Regular communication with parents.
- Where possible, access to devices to support remote learning will be provided by the school. Where this is not possible, paper copies will be sent home to be completed.

Children will be given suggested PE activities each day to encourage children to keep fit and active.

In EY, Class Dojo will provide the platform for tasks to be set and completed.

Home learning in the event of a national lockdown

If schools are closed due to increasing R rates / cases at school to following will take place:

- Years 1-6 will receive teaching via MS Teams – either pre-recorded or live
- 3 hours of learning for KS1 and 4 hours for KS2
- Lessons will be English, maths, foundation and a P.E. activity
- Work will be completed on Showbie and feedback given by the teacher
- EY will receive tasks through Class Dojo and work shared via Padlet.
- KW and vulnerable children will be able to attend school
- School devices will be loaned to families where a lack of equipment hinders access to learning
- Live lessons are recorded and shared via Showbie where possible

Lesson specifics below:

Meaningful and ambitious work each day

- Appropriate range of subjects
- Frequent, clear explanations of new content
- Opportunities for interactivity, including questioning, eliciting and reflective discussion
- Scaffolded practice and opportunities to apply new knowledge
- Timely and frequent feedback on how to progress
- Assessment to ensure teaching is responsive to pupils' needs and addresses any critical gaps in pupils' knowledge
- Supporting children with SEND
 - - Teachers will continue to provide differentiated learning in the same way as they would do in the classroom
 - - Sencos will continue to have oversight of the provision being made on site and remotely
 - - Any required reasonable adjustments in the amount of remote work set because of additional attention, communication, behaviour and mental health needs, are discussed, agreed and recorded with parents/carers/social workers and school Senco
 - - Sencos will audit EHCP section F requirements and discuss with parents/ carers any needs that are particularly challenging to meet in the current context.
 - - On the rare occasion that agreement can not be reached about closest possible arrangement, then the trust Director for SEND Lucie Calow and the responsible LA will be notified.

See appendix for expectations for remote learning.

Individuals isolating / in quarantine

Class teachers are responsible for sending paper copies of maths, writing and reading tasks home that are similar to what is being covered in class.

Pupils will be provided with work to carry on what they have been learning and, in extended periods, to progress through new topics. This is be done through Showbie. This will include input from teachers that is recorded so pupils can access on demand. Links to Oak Academy/ White Rose Maths could be made available if relevant.

Teachers will provide regular feedback via Showbie and Class Dojo to engage learners and assist learning.

Children are encouraged to complete spellings, timetables or equivalent and to read regularly. They can also access other curriculum activities from the home learning section of the website.

October 2021

A Scott

Deputy Headteacher

Appendix:

Remote Learning Expectations

Staff code of conduct

When providing remote learning our staff will follow this code of conduct:

1. 1:1s should be avoided where possible; a parent/carer should be present for the duration of the session (in the locality).
2. Staff should not behave any differently towards pupils compared with when they are in school. They must never attempt to arrange any meeting, including additional sessions, without the full prior knowledge and approval of the school, and should never do so directly with a pupil.
3. Staff should make reasonable adjustments and specific arrangements for SEND pupils remotely as you would in the classroom.
4. Staff should only use platforms specified by the school. They should not attempt to use a personal system or personal login for remote teaching or set up any system on behalf of the school without prior approval.
5. All remote learning sessions must be recorded so that if any issues arise the video can be reviewed. The recording must be stored on the school's network or secure area of the cloud in an area that can only be accessed by those staff who need to. It will be retained for a year, after which time it should be deleted. Staff must not take secret recordings or screenshots of themselves or pupils during sessions.
6. Staff should conduct any remote learning sessions in a professional manner, as if they were in school. This includes being suitably dressed, using professional and appropriate language and not being in a bedroom or bathroom. Where the use of a bedroom is unavoidable, it should be impossible to tell that it is a bedroom, even if the camera slips. The camera view should not include any personal information or inappropriate objects and the background should be blurred/changed.
7. If anything inappropriate happens - or anything which could be construed in this way – staff must immediately inform their line manager and keep a written record. This is to protect staff and pupils.
8. Staff should look out for signs that a child may have been harmed or be at risk of harm, as they would if they were in school. Any concerns or disclosures must immediately be passed on to the Designated Safeguarding Lead in the pupil's school or, in their absence, a deputy designated safeguarding lead, in line with the school's child protection procedures.

What we expect from parent(s)/carer(s)

To keep your child safe and ensure they get the most from remote learning, we expect you to:

1. Where possible be present for the duration of the session. Try to be in the room for all sessions, especially for younger children.

2. If your child has additional needs and attends mainstream school please liaise with the schools SENCO regarding what is working well or needs adjusting for your child. If your child attends a specialist provision (school or hub) then you will receive additional guidance from them and are invited to be in close contact regarding your child's specific needs.
3. Make sure your child does not join a session from a bedroom or bathroom. If joining a session from a bedroom is unavoidable, point the camera away from beds and any personal information.
4. All children should be supported to blur or change the background where possible.
5. Make sure your child, and anyone else who might be seen during the session, wears suitable clothing and is fully dressed.
6. Make sure that your child's language, and that of anyone in the background, is appropriate.
7. Do not take secret recordings or screenshots of the member of staff or other pupils during the session(s).
8. Make sure your child knows they can tell you if they are asked to keep a secret or anything happens or is said that is strange or makes them feel uncomfortable, scared or upset.

If you have any safeguarding concerns about the member of staff, report them immediately to the Headteacher at your child's school. The Headteacher will follow the guidance in part four of [Keeping Children Safe in Education](#), which deals with allegations of abuse made against teachers and other staff.

What we expect from pupils

1. Attend all lessons on time with a positive attitude.
2. Always wear suitable clothing when you are joining a session.
3. Always blur your background so nothing personal is on show behind you.
4. Be polite and respectful of others in the lesson just as you would be in school.
5. Follow your teacher's instructions if you have a question or answer you would like to share.
6. Let your teacher know if you are finding the work too hard or too easy.
7. If you have additional needs and are worried that you can't access or understand some of the home learning tasks, or are not receiving the feedback you need, let your teachers and family members know.
8. Never record or take pictures of anyone in your lesson.
Let your parent/carer, teacher or Headteacher know straight away if you are asked to keep a secret or anything happens or is said that is strange or makes you feel uncomfortable, scared or upset.